

# RECRUITMENT BULLETIN

## Federal Career Intern Program (FCIP)

**Bulletin # GU-10-FCIP**

**Opening Date: November 25, 2002**

**Open to All U.S. Citizens**

**Closing Date: December 06, 2002**

Mobile District, Civilian Personnel Advisory Center, P.O. Box 2288, Mobile, Alabama 36628-0001, Phone (251) 690-3370. For information on the Mobile District's mission, geographic boundaries, types of projects and work, please access <http://www.sam.usace.mil/>

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**POSITION: Biologist, GS-0401-5-or 7 OR Ecologist, GS-0408-5 or 7**

**DUTY LOCATION: Mobile, Alabama**

**SALARY:** GS-5: \$24,701 per year; GS-7: \$30,597 per year (Noncompetitive promotion potential to target level GS-11 positions)

Entry Grade and salary depend upon management discretion, duties to be performed, and qualifications of the applicant. Employees will be eligible for promotions up to target grade as they progress in their work and upon meeting regulatory requirements and recommendation of their supervisor.

**OBJECTIVE and Duties:** The Federal Career Intern Program is a hiring authority for trainee positions in a variety of occupations. In general, individuals are appointed to a 2-year internship. The appointment is an excepted-conditional appointment in the excepted service. Upon successful completion of the 2-year internships, the interns are eligible for noncompetitive consideration for permanent placement to a career-conditional appointment in the competitive service; if not converted, the appointment of a career intern expires at the end of the 2-year internship period. Federal Career Interns with the Mobile District are hired in one of various Department of the Army civilian Career Programs. Interns will be covered by a formal training plan that includes training and developmental, rotational, or other job assignments appropriate to biology and/or ecology.

### **QUALIFICATIONS REQUIREMENTS:**

The qualification standards are found in the Qualifications Standards Handbook Operating Manual which is published by the U.S. Office of Personnel Management. You may review this operating manual in its entirety online at <http://www.opm.gov>. Generally, at the GS-5 level, applicants must have a four-year bachelor's degree in biology/ecology or a specific combination of education and experience as outlined in the above-referenced manual that provides equivalent knowledges, skills, and abilities. Generally, for the GS-7 level, applicants must have the above-referenced bachelor's degree with superior academic achievement, or one year of specialized experience, or one year of graduate study related to the career field, or a combination of specialized experience and graduate study.

**BENEFITS:** Applicants appointed under this program are entitled to earn annual and sick leave; holiday pay; health and life insurance; and retirement coverage. Limited moving expenses will be paid to the first duty location.

**WHERE AND HOW TO APPLY:** U.S. ARMY CORPS OF ENGINEERS  
ATTN: CESAM-EP (L. Chapman)/GU-10-FCIP  
P.O. BOX 2288  
MOBILE, ALABAMA 36628-0001

Forms and information may be obtained by contacting the Civilian Personnel Advisory Center, Mobile District, (251) 690-3370; (e-mail address: [lorraine.c.chapman@sam.usace.army.mil](mailto:lorraine.c.chapman@sam.usace.army.mil)); or the career planning and placement office at your school.

The following forms must be submitted to complete your application:

1. OF 612, Optional Application for Federal Employment, SF-171, Application for Federal Employment, or a resume, or any other written format chosen provided that it contains all pertinent information (full name, SSN, complete mailing address, announcement number, phone numbers, etc.)
2. Copy of college transcript(s).
3. Supplemental Form for Employment Consideration (attached).
4. Background Survey Questionnaire 79-2 (Substitute). As a minimum, items 1-5 on this form must be completed (attached).
5. DD-214, Discharge Certificate (if a veteran), and SF-15, if applying for 10-point preference..

**INCOMPLETE APPLICATIONS MAY NOT BE ACCEPTED**

**NOTE: Males born after December 31, 1959 will be required to sign a statement regarding Selective Service Registration.**

**ALL CANDIDATES WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, AGE, RELIGION, POLITICAL, AFFILIATION OR ANY OTHER NON-MERIT FACTOR.**

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## SUPPLEMENTAL FORM FOR FCIP EMPLOYMENT CONSIDERATION

1. When can you start work? (Month/Day/Year) \_\_\_\_\_
2. What is the lowest pay you will accept? (You will not be considered for jobs which pay less than you indicate.)  
**Pay \$** \_\_\_\_\_ **or** **Grade** \_\_\_\_\_
3. Are you willing to work:  
(Answer **each** question with either **YES or NO.**)
  - A. 40 hrs per week (full-time)?
  - B. 25-35 hrs per week (part-time)?
  - C. 17-24 hrs per week (part-time)?
  - D. 16 or fewer hrs per week (part-time)?
  - E. An intermittent job (on-call/seasonal)?
  - F. Weekends, shifts, or rotating shifts?
4. Are you willing to travel away from home for:  
(Answer **each** question with either **YES or NO.**)
  - A. 1 to 5 nights each month?
  - B. 6 to 10 nights each month?
  - C. 11 or more nights each month?
5. In your application package provide three references who are not related to you and are not former supervisors.  
(Include full name, area code and telephone number, address (number, street, and city), state and zip code.)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

United States  
OFFICE OF PERSONNEL MANAGEMENT  
**BACKGROUND SURVEY QUESTIONNAIRE 79-2 (Substitute)**

<b>GENERAL INSTRUCTIONS</b> The information from this survey is used to help insure that agency personnel practices meet the requirements of Federal Law. Your responses are voluntary. Please answer each of the questions to the best of your ability. Please print entries in pencil or pen. Use only capital letters. Read each item thoroughly before completing the appropriate code number in each box.		<b>PRIVACY ACT INFORMATION</b> <b>GENERAL</b> This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals completing Federal records and forms that solicit personal information.  <b>AUTHORITY</b> Sections 1302,3301,3304 and 7201 of Title 5 of the U.S. Code.  <b>PURPOSE AND ROUTINE USES</b> The information from this survey is used for research and for a Federal equal opportunity recruitment program to help insure that agency personnel practices meet the requirements of Federal law. Address questions concerning this form and its uses to the Director, PRDC, Office of Personnel Management, Washington, D.C. 20415.  <b>EFFECTS OF NONDISCLOSURE</b> Providing this information is voluntary, NO individual personnel selections are made based on this information.
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1. NAME (Last, First, MI)		
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2. Position applying for	3. Date (MM,DD,YY)	
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4. Location	5. Announcement No.	
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6. Please categorize yourself in terms of the race, sex, and ethnic categories below. First read definitions of subcategories.

**DEFINITIONS**

The racial and ethnic categories for Federal statistics and administrative reporting are defined as follows:

**ETHNICITY:**

**Hispanic.** A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race

**RACE:**

**American Indian or Alaskan Native.** A person having origins in any of the original people of North America, and who maintains cultural identification through tribal affiliation or community recognition.

**Asian or Pacific Islander.** A person having origins in any of the original peoples of the Far East. Southeast Asia the Indian subcontinent or the Pacific Islands this area includes for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

**Black.** A person having origins in any of the black racial groups of Africa.

**White.** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

<b>A Race</b> 1-American Indian or Alaskan native 2-Asian or Pacific Islander 3-Black 4-White 5-Other	<b>B Sex</b> 1 – Male 2 – Female	<b>C Ethnicity</b> 1 – Hispanic Origin 2 – Not of Hispanic Origin